

Board of Election Commissioners Meeting
City of Galesburg, Illinois
September 25, 2025 — 9:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioners David Christensen and Steven Medhurst, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Jeannette Chernin and Darla Krejci.

After reviewing the minutes from the August 21, 2025 meeting, David Christensen made a motion to approve the minutes. Roger Williamson seconded. Motion carried.

Public Comment – None

Old Business:

Memo Only Budget— David Christensen provided an overview of the Memo Only Budget. Total expenses were \$4,075.00 and total revenue was \$241.00. The largest expense category was for insurance.

Commissioner Vacancy Update

Welcome to Court Appointed Commissioner Steven W. Medhurst.

AECOI Springfield Conference Co-Host Review –

Arrangements were made to hold the Association of Election Commission Officials of Illinois (AECOI) Conference in Springfield during the Illinois Association of County Clerks & Records Conference. This was the first AECOI Conference that was not virtual since December 2019.

New Business:

2026 Primary Election

Election Judge School – February 12, 2026 – An Illinois State Board of Elections trainer is available for February 12, 2026.

Computer –

One computer does not qualify for grant reimbursement. The city would like all new computers. Office Specialists quoted a new computer and necessary accessories for \$1408. David Christensen made a motion to accept the Office Specialist quote and purchase the computer. Steven Medhurst seconded. Motion carried.

Check Signer

Veronica Peoples' name needs to be removed from the check signature list, and the list needs to be updated. David Christensen made a motion to remove Veronica Peoples from

the check signing list and add Steven Medhurst to the list. Steven Medhurst seconded. Motion carried.

Insurance Renewals

The Work Comp policy has already been approved. Business Personal Property and Inland Marine and the Business Auto and General Liability are due for renewal. Inland Marine insures voting equipment and supplies when transported more than 100 ft. from the city election office. The combined total quote from Porter-Hays Insurance for those is \$5694.00. Steven Medhurst made a motion to accept the Porter-Hays quote of \$5694.00 for Business Personal Property and Inland Marine and the Business Auto and General Liability. Dave Christensen seconded. Motion carried.

Supply Pickup

There is a City Council Meeting Scheduled for the same day as the Election Judge Supply Pickup scheduled for March 16, 2026. The City Manager has asked if it would be possible to relocate the Election Supply Pickup location due to the noise associated with the pickup. Bill Gohring has checked out the Public Safety Lobby and the area outside of the Election Office door and it is feasible for the pickup. Permission from Public Safety would be needed.

Invoices & Supplies— Roger Williamson made a motion to approve the invoices for the month of August. David Christensen seconded. Motion carried. David Christensen made a motion to approve the supply list for the month of August. Roger Williamson seconded. Motion carried.

Schedule October meeting—The next commissioners' meeting was scheduled for October 23, 2025 at 9:00 a.m.

Other:

Lisa Watson presented additional information about PowerProfile15 Voter Registration Software. ES&S set up an online demonstration session. The City IT Director and one of his staff, and the City GIS Analyst were able to sit in and were happy with what was presented.

ES&S also provided references from other offices using the software. All references spoke highly about the software and the support provided by ES&S. None of the first references were familiar with MegaProfile.

ES&S provided an additional reference, and this individual was an excellent source of information. This individual had over 20 years of programming experience and had also worked extensively with MegaProfile before upgrading to PowerProfile15. He was able to answer all our questions. Lisa Watson and Bill Gohring were extremely happy with what we learned from the conversation.

The conversion would be after the March 17, 2026 Election and would span a 4-to-6-month period. Lisa Watson would like to have the contract ready for presentation at the October Board Meeting.

David Christensen made a motion to adjourn the meeting. Steven Medhurst seconded. Motion carried. The meeting was adjourned at 9:30 a.m.